



BOARD MEETING MINUTES: May 3, 2022

In-person and via Zoom

Present: Amelia Siders, Margaret Monsour, Carol Anderson, Donna Hornberger, Jud Barclay, Marika BeVier, Reba Leiding, Megan (Heator) Holtrey, Richard Siders **Absent:** Amy Shamroe, Charlene Lutes, Doug Weaver, Meagan Belden, Michele Howard (TADL)

The meeting was called to order at 12:02 p.m.

Minutes Approved:

Jud moved to approve the April board meeting minutes, Margaret seconded. Motion carried.

President's Report

- No report

Treasurer's Report

- Megan reported we continue to get locked out of our Fifth Third brokerage account (money still there, just online access issues) -- Reba helping!
- Suggests we consider pulling out of this brokerage account into a different type of account or bank entirely, particularly with the volatile market. Current balance approximately \$49k. We will re-visit this discussion in June.
- Not much activity in accounts in April.

Finance Committee

Committee members: Reba Leiding, Doug Weaver, Megan (Heator) Holtrey

- No report.

Media and Book Sales

Committee members: Margaret Monsour, Donna Hornberger, Meagan Belden, Carol Anderson, Jud



Barclay

- Brian (volunteer) is unable to help coordinate and support the spring book sale due to medical condition. Margaret is coordinating with the Central High School to enlist student volunteers.
- Spring book sale will include media leftover from the sale earlier this year. Margaret will provide a list of shifts to Marika. She will create online sign-up form to share with board and membership. Once Marika sets up on-line sign-up sheets, Donna will send letter about the sale and about volunteering for it to Amelia so she can send it out to all members via Wild Apricot.
- Board discussed publicity efforts – posters to local hot spots, emails to local organizations, PR, social media, etc. Leftover flyers will be placed in the Friends office with a list of places to distribute the signs.
- Regular book sorting has resumed on Thursdays 10am until noon.

Membership

Committee members: Amelia Siders, Marika BeVier, Doug Weaver, Megan (Heator) Holtrey, Charlene Lutes, Jud Barclay

- Amelia reminded the group that before the book sale, we need to set up POS membership levels within Square.
- Notice to membership was distributed regarding upcoming Annual Meeting.
- For upcoming Book Sale, Amelia will provide list of current members and recently expired members.

Publicity / Fundraising

Publicity Committee members: Amy Shamroe, Marika BeVier

Fundraising Committee members: Amy Shamroe, Amelia Siders, Meagan Belden, Carol Anderson; Marika BeVier – brought in as needed

- Amy absent, but emailed report. In addition to developing Annual Meeting and Book Sale promotions, she also met with Michele Howard to discuss fundraising priorities. Amy will contact the fundraising committee soon to determine next steps.

Correspondence

Committee: Rick Siders

- No correspondence needs.



Policy Committee

Committee members: Doug Weaver, Reba Leiding, Carol Anderson

- No report

Ongoing Business

- **Annual Meeting** – will be held virtually on May 11 @ 6:00pm.
 - Board elections (not officers) will be voted on at this time
 - Donna has prepared the presentation and content. Amelia sent an email invitation to our members.
 - Michele will be “hosting” the Zoom meeting.
- **Re-election of Board Members** (election held at Annual Meeting in May for 2-year terms)
 - Carol Anderson
 - Jud Barclay
 - Megan Holtrey
 - Donna Hornberger
 - Reba Leiding
 - Charlene Lutes
 - Amy Shamroe
 - Richard Siders
- **Square / Credit Card Purchases** – Donna has purchased the Square hardware needed to collect credit card sales. This is programmed and ready to use at our upcoming June sale. We can borrow TADL’s equipment to supplement ours.

New Business

- Doug has enlisted a new candidate to take his board seat. She will observe our September meeting and make a determination at that time.

TADL Representative Report:

- Michele absent, no report.

Charlene. moved to adjourn, Jud supported. The meeting was adjourned at 12:44 pm.

Submitted by Marika BeVier



Important 2022 Dates

May 11: Annual Meeting

June 2-6: Spring Book Sale

June 7: FOTL Board Meeting

No July meeting

August 2: FOTL Board Meeting (*Marika unavailable – will need substitute recording secretary.*)

Handouts:

April Financial Report