



## TADL Board of Trustees Finance & Facilities Committee

September 5, 2023  
2:00 pm ~ Thirlby Room

610 Woodmere Ave. / Traverse City, MI / 49686

---

**Attendance:** P. Deyo, and J. Jones, Trustees. C. Sullivan was absent. D. Baldwin and M. Howard, staff.

**Agenda Approval:** It was motioned by Deyo and seconded by Jones to approve the agenda. All were in favor. The agenda was approved.

**Minutes Approval:** It was motioned by Jones and approved by Deyo that the minutes from the August 1, 2023, Finance and Facilities Committee be approved. All were in favor. The minutes were approved.

**Public Comment:** No public comment.

### Facilities:

- **Chiller Update.**

Howard explained how she and H. Brady have been working to finish a grant for a heat pump to replace the chillers. Boulter produced a memo about various types of chillers. Jones had a few questions which will be addressed at the October meeting.

### Finance:

- **Rehmann as a Financial Consultant**

The packet for the meeting contained a proposal and some financial analysis from the Rehmann Group to offer consulting services to the library. After much discussion, the Trustees decided to not do an RFP or pursue services from Rehmann.

- **Draft Millage Language**

TADL attorney Zeits provided a draft of the Millage language. There was some discussion regarding the dates and the desire by the Trustees to levy the first millage in 2024. It was motioned by Jones and seconded by Deyo to put this on the September Board Agenda with the proper dates. All were in favor.

- **Funding Request from PIF for Building Control System**

Howard explained that when the original approval of the Building Control System happened on May 18, 2023, at the Board meeting, the funds were taken out of the General Fund - Facilities Budget. Howard is requesting to take this out of the Public Improvement Fund. It was motioned by Jones and seconded by Deyo in support of this action and to put this on the September Board Agenda. All were in favor.

- **Fund Definition Policy**

As a part of Baldwin's Government Accounting class, she revised TADL Policy 2.06 Fund Definitions. She updated the policy to follow GASB 54 standards. This policy was approved by the Policy Committee. It was motioned by Jones and seconded by Deyo to put this on the September Board Agenda for adoption. All were in favor.

**Next Meeting Date / Time:** October 3, 2023

**Next Meeting Topic Suggestions:** Chillers Update, Budget, MERS Total Liability Calculator

**Public Comment:** No public comment.

**Adjournment:** It was motioned by Jones and seconded by Deyo to adjourn. The meeting adjourned at 2:58 p.m.