



BOARD MEETING MINUTES: August 1, 2023

In-person and via Zoom

Present: Marika BeVier, Reba Leiding, Margaret Monsour, Charlene Lutes, Megan Holtrey, Richard Siders, Kathy Kelto, Pam Ward, Kerri Moses, Meagan Belden, Amy Shamroe, Michele Howard (TADL)

Absent: Jud Barclay, Donna Hornberger

The meeting was called to order at 12:02 p.m.

Minutes Approved:

Charlene moved to approve the June board meeting minutes, Kathy seconded. Motion carried.

President's Report

- Jud absent. Margaret VP led the meeting in his absence.

Treasurer's Report

- Megan provided June and July financial reports and Q2 summary.
- We have already surpassed our 2023 book sale budget goal!
- Born to Read \$1800 contribution was paid (via Scholastic / Rotary).

Finance Committee

Committee members: Reba Leiding, Megan (Heator) Holtrey, Donna Hornberger

- Michele said that we should anticipate a donation from Pit Spitters in exchange for TADL's volunteering

Media and Book Sales

General Committee Chair: Meagan Belden

- Meagan reported that our donated materials (particularly AV items) are spilling into the hallways of the 3rd floor. Please keep everything in the designated book sorting room. We should consider whether to keep selling AV materials in future sales. Meagan will start discussing with Noel Watson.



- Michele shared that the library will be closed on November 10 – we might need to consider changing the dates of the sale to another weekend

Membership

Committee members: Margaret Monsour, Jud Barclay, Marika BeVier, Megan (Heator) Holtrey, Kerri Moses, Pam Ward

- Margaret reported that the committee received training on WildApricot membership database. The group discussed a communication schedule with content to share throughout the year.
- Membership will review / improve the automated emails that are distributed via WildApricot.

Publicity / Fundraising

Publicity Committee members: Amy Shamroe, Marika BeVier

Fundraising Committee members: Amy Shamroe, Jud Barclay, Kathy Kelto, Pam Ward; Marika BeVier – as needed

- Publicity: Amy reported that she would like to create a survey to determine how shoppers are hearing about book sales, starting with the fall event. Consider a prize drawing for filling out a paper survey. And cashiers can ask verbally.
- Fundraising: Amy will be sending a doodle poll to set up a time to meet as a group.

Correspondence

Committee: Rick Siders

- Rick reported he is up to date on thank you notes.

Policy Committee

Committee members: Charlene Lutes, Margaret Monsour

- No report

Ongoing Business

- Committees: committee assignments were reviewed and updated.



New Business

- Member Communications: board members will supply Marika with summer newsletter content this week: Book Sale recap and dates of Fall sale (Meagan B); Race volunteer info (Pam); Summer reading program recap (Heather @ TADL); Request for book donations (Margaret and Kathy).

TADL Representative Report:

- Michele shared that 2024 is the 155th anniversary of Women's Library in TC + 25th anniversary of TADL at Woodmere.
- Board is finalizing plans and rate for millage, but will most likely be put on the August 2024 election.

Margaret moved to adjourn, Amy supported. The meeting was adjourned at 1:04 pm.

Submitted by Marika BeVier

Important 2023 Dates

September 5: FOTL Board Meeting

October 3: FOTL Board Meeting

November 7: FOTL Board Meeting (to be confirmed due to Election Day)

November 9-12: Fall Book Sale (to be confirmed)

December 5: FOTL Board Meeting

Handouts:

June and July - Financial Report

Q2 Summary

Committee Assignments