



BOARD MEETING MINUTES: December 5, 2023

In-person and via Zoom

Present: Marika BeVier, Reba Leiding, Pam Ward, Jud Barclay, Donna Hornberger, Meagan Belden, Megan Holtrey, Kathy Kelto, Kerri Moses, Amy Shamroe, Michele Howard (TADL)

Absent: Margaret Monsour, Charlene Lutes, Richard Siders

The meeting was called to order at 12:00 p.m.

Minutes Approved:

Donna moved to approve the November board meeting minutes, Megan H. seconded. Motion carried.

President's Report

- Jud reported that Charles Hanson of Friends of Michigan Libraries is seeking a FTADL member to join their Board. All meetings are virtual. Reba will investigate and determine whether it is a good fit for her to join.

Treasurer's Report

- Megan reported that the Fall book and media sale was the highest revenue sale since 2015 – approx. \$9000, not including membership renewals.
- Megan presented a draft 2024 budget. She will email a revised budget for approval to incorporate the following changes:
 - Our \$25,000 grant will be designated in a new “Grant” income category.
 - Megan will add an Operating Expense item to support millage campaign.

Finance Committee

Committee members: Reba Leiding, Megan (Heator) Holtrey, Donna Hornberger

- Reba reported that we received three donations since last month, including one for \$1000.



Budget Committee

Committee members: Megan Holtrey, Donna Hornberger, Jud Barclay

- See Treasurer's Report

Media and Book Sales

General Committee Chair: Meagan Belden

- Meagan reported that the book sale committee met recently to recap the Fall 2023 book sale and adjust as needed for future sales. Meagan sent notes separately.
- Meagan reported that she and Jud met with the book sorting team last week. Meagan sent notes separately. It was a tense conversation, bringing to light a divide in communication and priorities between the board and the sorters. Our book sorters are valued and their input is important. However, negativity can prove toxic and detrimental to our important, collective mission. The board will make extra effort to communicate effectively and more regularly with the sorting team.
- The board discussed how no matter the pricing or selection, book sales will always result in leftover inventory. MOTION: The board entrusts the Book Sorting Chair and Book Sale Sorting Liaison to pull and eliminate books as they see fit. (Those roles are currently held by Kathy Kelto and Brian Leiteritz.) Motion carried unanimously.
- Michele reported that volunteers should check in with staff and let them know when they are retrieving keys, etc. To identify active participants, we will look into name tags or other official designations.

Membership

Committee members: Margaret Monsour, Jud Barclay, Marika BeVier, Megan (Heator) Holtrey, Kerri Moses, Pam Ward

- Margaret absent. No report.

Publicity / Fundraising

Publicity Committee members: Amy Shamroe, Marika BeVier

Fundraising Committee members: Amy Shamroe, Jud Barclay, Kathy Kelto, Pam Ward; Marika BeVier – as needed

- Publicity: Amy reported that new book sale signage is ready for future sales. Creating plans to support



upcoming millage, spring book sale and more.

- Fundraising: The committee will meet in January.

Correspondence

Committee: Rick Siders

- Rick absent. No report.

Policy Committee

Committee members: Charlene Lutes, Margaret Monsour

- Charlene absent. No report.

Nominating Committee

Committee members: Kerri Moses, Charlene Lutes

- No report.

Ongoing Business

-

New Business

-

TADL Representative Report:

- Happy holidays!

Meagan moved to adjourn, Kathy supported. The meeting was adjourned at 1:03 pm.

Submitted by Marika BeVier

Important 2024 Dates

January 2: FOTL Board Meeting



February 6: FOTL Board Meeting

March 5: FOTL Board Meeting

Handouts:

November - Financial Report

2024 Draft Budget