

BOARD MEETING MINUTES: February 6, 2024

In-person and via Zoom

Present: Marika BeVier, Pam Ward, Jud Barclay, Donna Hornberger, Megan Holtrey, Kerri Moses, Kathy Kelto, Amy Shamroe, Charlene Lutes, Michele Howard (TADL)

Absent: Reba Leiding, Meagan Belden, Richard Siders

The meeting was called to order at 12:02 p.m.

Minutes Approved:

Donna moved to approve the January board meeting minutes, Charlene seconded. Motion carried.

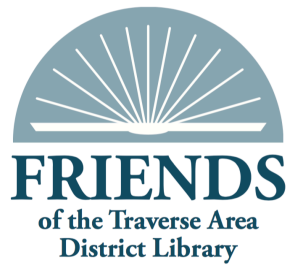
President's Report

- Jud reported that he has reviewed the board members terms who are expiring this May: Jud (yes, returning), Megan H (yes, returning as board member, not treasurer), Donna (yes, returning), Reba (absent), Charlene (TBD), Amy (yes, returning), Rick (absent).
- Jud reported that Noel Watson has requested to hold a classical CD “grab bag” sale in March or April – we currently have 1,400 of these. Proposal is to sell approx 20 random CDs in a bag = \$5 for members, \$10 for non-members. Free cookbook with purchase! We could also consider selling board games. Sale could be on a Saturday from 9am until 5pm. Noel and Juanita will volunteer during the sale. Jud will check with Noel on his April availability.
- Annual Meeting 2024 Committee: Amy, Donna, Marika. Donna will check to see if McGuire Room is available on Weds May 8 (first choice) and/or May 15 (second choice).

Treasurer's Report

- Megan reported that she has paid our 2023 taxes. She is working with DGN to complete our 990 tax forms – longer this year due to our increased revenue (due mid-May).

Finance Committee



Committee members: Reba Leiding, Megan (Heator) Holtrey, Donna Hornberger

- Reba absent

Budget Committee

Committee members: Megan Holtrey, Donna Hornberger, Jud Barclay

- No report.

Media and Book Sales

General Committee Chair: Meagan Belden

- Meagan absent.

Membership

Committee members: Jud Barclay, Marika BeVier, Megan (Heator) Holtrey, Kerri Moses, Pam Ward

- Pam is now the chair of the Membership Committee. The committee met last month and determined priorities to be (1) clearly identify member benefits; (2) increase board member familiarity with Wild Apricot database; (3) survey current and past members; (4) increase membership and renew lapsed members; (5) communicate more regularly with membership; (6) focus on Wild Apricot management.

Publicity / Fundraising

Publicity Committee members: Amy Shamroe, Marika BeVier

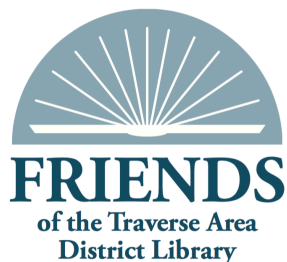
Fundraising Committee members: Amy Shamroe, Jud Barclay, Kathy Kelto, Pam Ward; Marika BeVier – as needed

- Publicity: Amy reported that she will prepare a classical CD sale promo plan once the details are in place. Jud or Noel will email Amy with the detailed information.
- Fundraising: The committee will convene soon.

Correspondence

Rick Siders

- Rick absent.



Policy Committee

Committee members: Charlene Lutes, other?

- Charlene has reviewed our current Bylaws and Financial Policies in detail. She identified the following areas to discuss and/or be addressed: find ways to enforce the policies we already have in place; clarify our definition of a “quorum;” change minimum number of committee members to two; clarify conflict of interest; consider and clarify term limits. Board discussed and Charlene will provide revised documentation based on our outcomes for the board to review and approve.

Nominating Committee

Committee members: Kerri Moses, Charlene Lutes

- Charlene and Kerri are developing a process for new board prospects.

Ongoing Business

- Marika will hold Wild Apricot training in the month of February. Date TBD.

New Business

- TADL Millage – in our next meeting, we will discuss expectations, roles and responsibilities of the Board.

TADL Representative Report:

- Michele reported that TADL has two new members.
- Michele reported that the library is experiencing an increase in behavioral incidents.

Donna moved to adjourn, Kathy supported. The meeting was adjourned at 1:08 pm.

Submitted by Marika BeVier

Important 2024 Dates

March 5: FOTL Board Meeting

April 2: FOTL Board Meeting

May 7: FOTL Board Meeting



June 4: FOTL Board Meeting
June 6-9: Spring Book Sale

Handouts:

January - Financial Report