



TADL Board of Trustees Policy and Personnel Committee

June 5, 2023
10:00 am Thirlby Room

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: M. Vickery, J. Wescott, and M. Pakieser, Trustees. M. Myers, V. Carpenter, D. Baldwin, M. Howard, staff.

Agenda Approval: The agenda was approved as amended.

Minutes Approval: The minutes of the April 4, 2023 meeting were approved.

Public Comment: There was none.

Policy Committee:

- **Policy 3.3 Library of Things – Revisions**

Howard explained that there needed to be a few changes to this policy because it contradicted with other policies. The changes included removing the requirement to be over 18 to borrow a laptop and hotspot. Additionally, it added an indemnification clause to the policy itself instead of having a separate agreement for patrons to sign. There was much discussion. It was motioned by Pakieser and seconded by Wescott to forward this for Board approval at the June Board meeting. All were in favor.

- **New Policy 4.10 Security Camera Policy**

Howard explained that the library did not have a policy and under advice of legal counsel, we should adopt the policy. There was much discussion. It was motioned by Wescott and seconded by Pakieser to forward this for Board approval at the June Board meeting. All were in favor.

Personnel Committee:

- **Employee Handbook Approval**

Howard explained that Carpenter, Baldwin and herself revised that handbook. It was then sent to legal counselors, Adams and Zeits. The final revision of the handbook must be approved by the Board. It was motioned by Pakieser and seconded by Wescott to forward this for Board approval at the June Board meeting. All were in favor.

Next Meeting Date / Time: August 1, 2023 at 10:00 am.

Next Meeting Topic Suggestions:

Public Comment: None

Adjournment: The meeting adjourned at 11:16 am.