



TADL Board of Trustees Policy and Personnel Committee

September 5, 2023
10:00 am Thirlby Room

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: M. Vickery, J. Wescott, and M. Pakieser, Trustees. M. Myers, J. Denby, D. Baldwin, M. Howard, staff.

Agenda Approval: The agenda was approved as amended.

Minutes Approval: The minutes of the June 6, 2023 meeting were approved.

Public Comment: There was none.

Policy Committee:

- **Policy 4.06 Public Meeting Rooms – Revisions**

Howard explained that there were 3 sections to discuss changes to the policy. After much discussion, it was agreed to leave Limitations sections #3 and #4 unchanged. Section 6 it was agreed to change the total uses to 48 times in a single year or up to 4 times per month. It was agreed by Trustees to forward these changes for Board approval at the September Board meeting.

- **ADA Policy -**

Howard explained that the library did not have a policy that specifically addressed ADA issues. She found the policy from Pickney Library and provided it as an example. All Trustees agreed that this would be an important policy. Howard will draft a policy and have it available for the next committee meeting.

- **Policy 2.06 Fund Balance**

As a part of Baldwin's Government Accounting class, she revised TADL Policy 2.06 Fund Definitions. She updated the policy to follow GASB 54 standards. This policy will be reviewed and approved by the Finance and Facilities Committee. All Trustees approved the revisions and will acquiesce to the Finance Committee for final approval.

Personnel Committee:

- **Director Review**

Howard reminded the Committee per TADL policy, it is time for the Director to be reviewed again. Vickery will contact Axios to get the review started.

- **Board Self Review**

Howard mentioned the desire for the Board Self Review. She had already gotten a sample from Axios. Trustees agreed to do this in conjunction with the Board's Annual Retreat.

Howard will share what she has with the Trustees.

Next Meeting Date / Time: October 3, 2023, at 10:00 a.m.

Next Meeting Topic Suggestions: **Director Review; List of programming partners**

Public Comment: None

Adjournment: The meeting adjourned at 11:19 am.