



Board of Trustees Study Session and Retreat
MINUTES (approved)
Thursday, March 1, 2022 at 12:00pm
McGuire Community Room
610 Woodmere Ave., Traverse City, MI 49686

Present for the session were: Odgers (President); Pakieser (Vice President); Sullivan (Treasurer); Wescott (Secretary); Vickery, Deyo, and Jones (Trustees). Also present were: Howard (Director); and Carpenter (Staff).

Elaine Wood, of Woodside Strategies LLC, hosted the retreat. Woods gave a brief introduction of herself, noting that she has 47 years of experience in education, management and strategic leadership in both the public and private sectors. She has a long history with libraries, served on numerous local boards, received a variety of recognitions within the Grand Traverse area, and has a wide insight into the community and libraries.

Woods guided the trustees through a number of governance best practices, roles of the trustees and director, exercises, and discussion of processes and policies. Focus was made on the three modes of governance: Oversight of fiduciary and legal roles; Foresight of strategic planning and roles; and Insight, a generative and future focused role.

There was a brief break at 3:47pm, returning to session at 3:55pm.

Several action items came out of the session, including a regular board retreat, more generative discussions within regular board meetings, topics desired in the Director report, revising the by-laws, and revising the meeting agenda to reduce the public comment time from five minutes to three minutes and to include a consent calendar.

The session adjourned at 5:00pm.

Respectfully submitted,

V. Carpenter, Recording Secretary

Approved by board vote on March 17, 2022

J. Wescott, Board Secretary