



TADL Board of Trustees Finance & Facilities Committee

December 7, 2021
4:00 pm ~ Thirlby Room and Zoom

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: S. Odgers and C. Sullivan Trustees, D. Radjenovich, and M. Howard, staff.

Agenda Approval: The agenda was approved as amended removing Director Compensation and Adding Homeless Patrons.

Minutes Approval: Minutes from the November 2, 2021 Finance and Facilities and Services Committee were approved.

Public Comment: No public comment.

Facilities:

Roof Update:

Bennett has finally gotten a hold of the architect and he promised to have the complete plans to Jeff at Spence Brothers by December 19th. Fred Campbell, the architect has been incredibly hard to get a hold of and hard to get the plans from.

Local History Collection Update:

Howard informed the Trustees that the shelving project was completed ahead of schedule on December 2nd. Everyone is very pleased with the results.

Lighting Update

Howard informed the Trustees that the Lighting Project will be complete at the end of the month. There has only been one patron complaint that they are too bright. Howard has had a few concerns from staff about the brightness in certain work areas, so Bennett is going to install a dimmer to test if it is effective.

Homeless Patrons

Howard mentioned the two news articles lately and the negative effect that some homeless individuals are having on the library. Odgers mentioned it was important to remember the mission of the library is not to be a shelter. Howard has mentioned the physical damage and bodily fluids that are left around at the library including vomit in and outside the library, food waste and human waste including someone leaving excrement all over the train in the children's garden. There was much discussion about balancing being inclusive and a place for the whole community and preserving the value of the library and the safety of staff and patrons.

Finance:

End of Year Budget Adjustments

Radjenovich and Howard presented the end of year budget adjustments. The adjustments were discussed and thought to be prudent. Howard and Radjenovich will present this information at the December meeting for Board Approval.

2.2 Purchasing Policy

As discussed at previous Committee and Board meetings, Howard added paragraph 8 to Policy 2.2 Purchase Policy to conform with the Auditor recommendation to raise the Capital Asset amount from \$500 to \$5,000.

Next Meeting Date / Time: January 4, 2022 at 4:00pm.

Next Meeting Topic Suggestions: Director Compensation

Public Comment: No public comment.

Adjournment: The meeting adjourned at 5:21 pm