



TRAVERSE AREA DISTRICT  
LIBRARY

## TADL Board of Trustees Finance & Facilities Committee

January 12, 2020  
4:00 pm ~ via Zoom

610 Woodmere Ave. / Traverse City, MI / 49686

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**Attendance:** M. Pakieser, S. Odgers, and C. Sullivan Trustees. B. Bennett, D. Radjenovich and M. Howard, staff.

**Agenda Approval:** The agenda was approved with one addition.

**Minutes Approval:** Minutes from the December 8, 2020 Facilities Committee were approved.

**Public Comment:** No public comment.

### **Facilities:**

Facilities Maintenance Plan: Howard and Bennett are creating a Maintenance Plan to better anticipate work that needs to be done around the library and adjust the budget. Bennett is working with the architect and builder to hopefully have a proposed solution of the roof by the February board meeting.

In-service Cancelled on February 15, 2021: Staff has suggested Howard cancel the In-Service due to Zoom Fatigue and not being able to gather together which is a crucial part of that day. Howard is working with Radjenovich, Carpenter and Brady to create a Staff Newsletter for that day to celebrate work anniversaries and lay the groundwork for a revised in-service training format that will occur throughout the year. The library will be open that day.

### **Finance:**

Approval of a New Sorter: As previously discussed S. Morey indicated the library will need a new sorter soon. It is essential to our services. Motioned by Pakieser and supported by Odgers, for Morey to purchase a new sorter in the amount not to exceed \$120,000. This will be put on the January agenda.

Changes in disbursement amounts in Policy 2.1 and 2.2: Howard has noticed that bills are starting to exceed the current spending limits set in 2009 and 2010. Motioned by Pakieser, seconded by Odgers that Policy 2.1 be changed to \$30,000 and Policy 2.2 be changed to \$20,000. Howard will bring this Policy change to the Policy Committee in February.

Committee Membership: There was discussion that new Trustee Budzinski would like to be on the Finance Committee due to her extensive experience. Pakieser volunteered to move to the Personnel and Policy Committee.

**Next Meeting Date / Time: February 9, 2021 at 4:00pm**

**Next Meeting Topic Suggestions:** Facilities Maintenance Plan, Member Agreements, Year End Financial Summary; Roof Update, and Bathroom Update.

**Public Comment:** No public Comment.

**Adjournment:** The meeting adjourned at 4:50 pm