



## TADL Board of Trustees Finance & Facilities Committee

June 8, 2021  
4:00 pm ~ via Zoom

610 Woodmere Ave. / Traverse City, MI / 49686

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**Attendance:** M. Budzinski and C. Sullivan Trustees. B. Bennett, D. Radjenovich, M. McKenna, H. Brady, and M. Howard, staff. J. Schierbeek, Auditor.

**Agenda Approval:** The agenda was approved as amended.

**Minutes Approval:** Minutes from the April 13, 2021 Facilities Committee were not approved but will be on the August Agenda.

**Public Comment:** No public comment.

### **Finance:**

#### Audit Report

J. Schierbeek presented the Auditor's report. He reported a clean report which is the highest rating possible. There was some discussion about raising the dollar amount from assets to something higher than \$5,000.

#### McNaughton Book Service

M. McKenna and M. Howard presented information about subscribing to the McNaughton Book Service to reduce cost and increase the speed of duplicate copies for Holds Ratios. It was motioned by Sullivan and seconded by Budzinski to support this proposal. Howard will put it on the June Board meeting agenda for possible Board approval.

#### Fine Policy

Howard asked the committee to reinstate some fines for "Hot" or expensive materials but remove fines for all other materials. Howard presented information about removing fines as a source of equity to less fortunate members of our community. After some discussion, it was motioned by Sullivan and seconded by Budzinski to support this proposal. Howard will put it on the June Board meeting agenda for possible Board approval.

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### **Facilities**

#### Roof Update:

The architect and builder continue to search for solutions. They are currently investigating a metal roof which might be cheaper than asphalt shingles. Bennett and Howard will keep the Board posted regarding any changes.

### Local History Collection Shelving

Howard is in the process of getting 3 quotes for the shelving. She is hopeful to have a proposed not to exceed number and company to suggest at the June meeting.

### Bookmobile Update:

H. Brady received 3 quotes for a Ram Sprinter Van with Watson Benzie being the least expensive for the sprinter van we'd like to purchase. Howard is verifying that numbers and will ask for a not to exceed approval at the June meeting. It was motioned by Sullivan and seconded by Budzinski to support this proposal. Howard will put it on the June Board meeting agenda for possible Board approval.

**Next Meeting Date / Time: August 10, 2021 at 4:00pm**

**Next Meeting Topic Suggestions:** Uniform Chart of Accounts;

**Public Comment:** No public Comment.

**Adjournment:** The meeting adjourned at 5:11 pm