



TRAVERSE AREA DISTRICT
LIBRARY

TADL Board of Trustees Policy and Personnel Committee Minutes

August 4, 2020
10:30 am~ Zoom meeting

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: M. Vickery and J. Wescott, Trustees; D. Radjenovich and M. Howard, Staff.

Agenda Approval: The agenda was approved as presented.

Minutes Approval: The minutes of the June 2, 2020 Policy and Personnel meeting were approved.

Public Comment: There was none.

Policy Issues:

TADL Wedding and Picture Policy (Discussion)

Howard brought up the idea of allowing weddings at the library. There was discussion about pros and cons. Howard will do some more research for discussion at the September Committee Meeting.

Patron Behavior Policy 4.1 Patrons required to wear Masks

Howard discussed the issue of adding the statement into our behavior policy about facial coverings, that patrons must distance by 6 feet if required by Executive Order. Vickery and Wescott were in agreement this was a simple but important addition to make. Howard will bring this to the August Board Meeting for discussion and possible approval.

Exhibit and Display Policy

Based on past programming ideas, Howard asked attorney Zeits to draft an Art Exhibition Policy. There was discussion about the difference between a contract and the policy. Vickery mentioned that it's important to keep policies simple. Wescott agreed and wanted to edit the "Grant of License" clause to protect the interests of both the artists and the library while encouraging artists to participate. Howard will do some editing and for bring it back for discussion at the September Committee Meeting.

Remote Access for Board Meetings

Howard presented a sample policy to the committee. There was much discussion and the need for some clarifying legal questions such as guaranteeing the identity of the board member. Howard will discuss this with legal counsel, and bring this to the September Policy Meeting.

Fine Forgiveness (Discussion)

As explained in past Board meetings, the library has not been charging fines to patrons for overdue materials during the pandemic uncertainties. While we are phasing this back in there was discussion about waving fines on anything not considered: HOT, new, or part of the lending equipment. There is a desire among trustees to both not impede patrons from using the collection and to charge fines to encourage items to return. Howard will survey the Member libraries and do some more research to discuss at the September Policy Meeting.

Next Meeting Date / Time: September 1, 2020 at 10:30am.

Next Meeting Topic Suggestions: Wedding/Video/Photographing patrons and staff; Exhibit and Display Policy; Fine Forgiveness; Sick Patron Policy

Public Comment: There was none.

Adjournment: The meeting adjourned at 11:26 am