



TADL Board of Trustees Policy and Personnel Committee

May 3, 2022
10:00 am Thirlby Room

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: M. Pakieser, M. Vickery, J. Wescott, Trustees; M. Howard, D. Radjenovich, and M. Myers, staff. Pakieser left at 11:10 am.

Agenda Approval: The agenda was approved.

Minutes Approval: The minutes of the April 5, 2022 meeting were approved.

Public Comment: There was none.

Personnel:

Facility Manager Update

Howard notified the Trustees of J. Jass's immediate resignation on Tuesday, April 26th. Howard let the Trustees know that there was a very qualified internal candidate when we interviewed in December that she will be talking to.

Policy:

Forum Article

Howard asked the Trustees if they are still interested in a Forum article submission to the Record Eagle. All agreed it was a good idea. Howard will email it out individually for feedback and put it in the Board packet for discussion.

Bylaws Amendments

Howard distributed the revised proposed amendments based on Trustee comments after the April Committee meeting. All Trustees agreed that they agree with the changes. Howard will ask attorney Zeits to review them for the May Board meeting.

2.4 Disposal of Scrap, Salvage, and Excess Items Policy (Revision)

Howard explained that the current policy makes it very difficult to dispose of items, especially technology, so it tends to sit on the 3rd floor. This revised policy is much simpler and would allow us to remove Policy 5.2 Disposal of Withdrawn Collection Materials as the information would be in one place. It was motioned by Vickery and seconded by Wescott to recommend adoption of 2.4 and removal of 5.2 to the full board at the May meeting.

4.8 Digital Device and Internet Acceptable Use Policy (Minor Revision)

Howard mentioned that this change is minor and changes the word Computer to Digital Device to more accurately reflect a wide range of devices that connect to the internet at the library. It was motioned by Vickery and seconded by Wescott to recommend adoption of the changes to the full board at the May meeting.

4.10 Opioid Antagonist Administration Policy and Procedure (Review only)

Howard and the Trustees saw no need for changes. Howard will make sure there have been no changes to the law.

4.13 Social Media Policy (New)

Tabled until the June meeting.

7.10 Whistleblower Policy (New)

Tabled until the June meeting.

Next Meeting Date / Time: June 7, 2022 at 10:00 am.

Next Meeting Topic Suggestions: Continued Policy Review; Naming Policy; Social Media Policy, Whistleblower Policy.

Public Comment: None

Adjournment: The meeting adjourned at 11:27 am.